



2024 SCHOLARSHIP GUIDELINES

Museums Alaska is committed to helping its members attend its annual conference by offering scholarships for travel, lodging, and registration. This initiative is made possible by income from our last two auctions and donations to the Donna Matthews Professional Development Fund.

ELIGIBILITY

1. Organizational members may apply for a scholarship for one staff person. All other applicants must be current Individual Members of Museums Alaska.
2. Eligible expenses include: transportation costs to/from the conference, lodging, taxi/uber/lyft fees, and/or conference registration fees. Car rental during the conference is not eligible.
 - a. Use of airline companion fares and other cost-saving measures (roommate, etc.) are positive factors.
 - i. Alaska Airlines has provided all attendees a 7% discount on flights, so be sure to factor that in.
 - b. You must demonstrate at least 25% in matching funds, whether through personal/institutional funds, other grants/scholarships, or cost-saving measures.
3. Recipients must attend the main days of the conference, September 26-27, 2024. For all applicants, attendance at pre-conference workshops and events is optional, but may be included in the costs to be covered in the scholarship application.
4. Active Museums Alaska board members, scholarship review committee members, and their immediate family (parents, spouse, child) are ineligible.

APPLICATION INSTRUCTIONS

1. Applications are accepted online only.
2. Please review the application form carefully, and pay special attention to the requirements.
3. When filling out the application, please provide complete numbers for your budget and give comprehensive answers to the questions.
4. An institutional letter of support for each applicant is required (or a letter of support from a client or organization you work with if you are a contractor).
5. Awards are made on the basis of demonstrated need and merit. It is a competitive process: neatness, clarity, and concise—yet substantive—answers count!
6. If you have questions about the application, please email: director@museumsalaska.org.



7. Deadline: Applications must be submitted online by 11:59pm on Tuesday, June 25, 2024.

SCHOLARSHIP AWARD REQUIREMENTS

1. Recipients must attend the entire meeting, September 26-27, 2024.
2. Following the conference, recipients must write a blog post (min. 300 words, plus at least one image) to be published on the Museums Alaska website due no later than October 31, 2024. Please email articles to director@museumsalaska.org.
3. Recipients may be asked to volunteer up to 2 hours during the conference.
4. Recipients will receive the funding after signing the grant agreement, which will be sent to scholarship recipients in July. Museums Alaska reserves the right to require return of funds if it deems that the grantee has not complied with the terms of the grant agreement for use of funds from Museums Alaska, or to comply with any law or regulation affecting the grantee, grant, or Museums Alaska.

REVIEW/AWARD PROCESS

1. Applicants will be scored on the ability to match funds, demonstrated need, and merit.
2. Applications will be reviewed and scored by the Museums Alaska Scholarship Review Committee. Every reviewer scores every application, awarding sections (each question and budget) a score from 1 to 5. The committee will then convene to discuss, rank, and determine final award amounts.
3. Award amounts vary by year and case, but often are within \$300-\$700 per recipient. Funds are limited, and partial awards may be given.
4. In the event of excess/returned funding (e.g. an applicant is unable to accept an award), Museums Alaska will redistribute the excess to applicants from the same year, with priority given to partially funded awards.

QUESTIONS?

Please contact us with any questions.

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