

ART ACQUISITION FUND

APPLICATION: Part I

[Note: "Part I" is only required with the first application of the year]

Name of Museum _____

Mailing Address: _____

Telephone: _____ Fax: _____

Director: _____

Curator (if other than the Director): _____

Telephone: _____

Email: _____

Current annual operating budget: \$ _____

NOTE: This figure should represent the general operating expenses of the museum apart from those funds restricted to special or one-time projects (e.g., a grant received to support a specific project that is not or has not yet become a part of the annual museum operation.

Signature of authorizing official (museum director, board officer, etc.)

Printed Name

Signature

IMPORTANT: your application cannot be considered without the following required documents:

- Collections Policy: Date approved by governing board: _____
If not on file with Museums Alaska, please attach a copy

[Note: once the Collections Policy is submitted, it will remain on file with Museums Alaska and will not be required for future applications unless the governing body adopts a new version.]

- Mission statement: Please attach a copy
- 501(c)3 or 509(a) documentation: Please attach a copy

APPLICATION: PART II

Museum name

Artwork to be Purchased

(This form is to be completed for each individual work the museum wishes to purchase; more than one of these forms may be submitted at one time under Application: Part I)

Artist: _____

Contact information for artist: _____
Residence

Telephone number (if available)

Title of artwork: _____

Medium: _____

Date completed: _____ Dimensions: _____

Price: _____

To be purchased from: _____

Rationale for adding this work of art to the museum’s collection:

Please describe on a separate page how this particular artwork meets the collecting goals of the museum as shown in its collections policy and its collecting plan. Applicant should address such points as the significance of the artist, the quality of the work, the subject, the medium, and the style. **Please review carefully the section on Pages 2 and 3 of the Guidelines entitled “Selection Criteria” and especially “Notes 1 & 2”.**

Provenance:

Please give on a separate page the provenance of the artwork, insofar as possible (including date of composition, places and dates of showings, awards and dates, and previous owners).

Attach a photograph or other print medium (a good color photocopy will suffice)

Applicants are advised that when artwork is purchased an image suitable for publication will be required.

Please return by USPS to:

**Michael Hawfield, Project Administrator
Art Acquisition Initiative
PO Box 853
Homer, AK 99603-0853**